

1. Bookkeeper / Admin Assistant – Jobs Posted 02/05

AppleOne - Columbia, SC

Bookkeeper - Looking for someone with 3-5 years of bookkeeping experience with knowledge of General Ledger and/or QuickBooks. **Admin Assistant** - Will operate telephone, computer and calculator as well as perform other admin duties. Education is not listed as a requirement for BOTH positions.

How to apply: **Bookkeeper Position** - contact Sarah Evans at 803-699-9941 OR apply online at <https://cb.com/2DdCfy0> / **Admin Position** - contact Sarah Evans at 803-699-9941 OR apply online at <https://cb.com/2SvMNST>

2. Housekeeper – Job Posted 02/04

Laurel Crest Retirement Community - West Columbia, SC

Responsible for maintaining the clean and presentable appearance of our community, including our Health Center. Experience is preferred but NOT required. Education is not listed as a requirement.

How to apply: apply in person at 100 Joseph Walker Drive, West Columbia, SC

3. Hydraulic Technician – Job Posted 02/04

Carolina Industrial Staffing - Columbia, SC

Must install and repair hydraulic systems to work trucks. Will have to diagnose defects on trucks and equipment. Experience in welding, metal fabrication and electrical background needed. Education is not listed as a requirement.

How to apply: contact Paige Bates at Carolina Industrial Staffing at (803) 798-2045

4. Restaurant Assistant Manager (No Late Nights) – Job Posted 02/03

Gecko Hospitality - Columbia, SC

Will spend more than 50% of your time performing managerial duties. Must have at least 3 years of restaurant managerial experience. Education is not listed as a requirement.

How to apply: apply online at <https://indeedhi.re/2MRM88W>

5. Merchandisers Needed ASAP! – Job Posted 02/04

Carolinas Staffing Solutions, Inc. - Columbia, SC

On the job training will be provided. Will be working at a grocery store. Education is not listed as a requirement. Experience is preferred but NOT required.

How to apply: Call 910-754-5393 for more details / Fax resume with fax transmittal sheet to 910-754-5433

6. Upscale Security Officer (\$13/hour) – Job Posted 02/04

G4S - Blythewood, SC

Will perform security checks on foot or in vehicle. Must have HS Diploma or GED and related experience.

How to apply: Text "JOBS" to 561-660-9797 to get started

7. Truck Helper – Northeast Thrift Store – Job Posted 02/04

The Salvation Army – Columbia, SC

Will assist with picking-up donations by riding in a Salvation Army truck and lifting, carrying, and/or hauling donations into the truck and unloading. NO education is required but at least 6 months of experience is needed.

How to apply: apply online at <https://bit.ly/2DTQF8f>

8. Warehouse Jobs (\$15-\$15.60/hour) – Job Posted 02/04

Integrity Staffing – West Columbia, SC

Will work around moving mechanical parts and will assist in fulfilling customer orders. Education and experience are not listed as requirements.

How to apply: apply online at <https://bit.ly/2HVpcqD>

9. Team Member (Back of House/Taco Bar) – Job Posted 02/04

Del Taco - Columbia, SC

Will prepare and serve fresh food, assist guests, operate register and more. Education and experience is preferred but NOT required.

How to apply: Come for an OPEN INTERVIEW, Monday – Friday from 2 pm to 4 pm at Del Taco, 145 Harbison Blvd, Columbia, SC 29212

10. Kitchen Service Dishwasher – Job Posted 02/03

BJ's Restaurant and Brewhouse - Columbia, SC

Will assist in keeping dinnerware, utensils and kitchen clean. NO experience is required and education is not listed as a requirement.

How to apply: apply online at <https://bit.ly/2GplqmY>

11. Tire Service Technician – Job Posted 02/02

Discount Tire - Columbia, SC

Will assist with installing tires, maintenance and providing friendly service. NO experience is necessary. Training will be provided. Education is not listed as a requirement.

How to apply: apply online at <https://discountti.re/2GpkD5w>

12. Breaking News/Traffic Anchor – Job Posted 02/02

Sinclair Broadcast Group - Columbia, SC

Responsible for producing and anchoring traffic and breaking news during our morning newscast. Experience with live shots is required. Must be a strong writer and have at least 2 years of reporting experience. Education is not listed as a requirement.

How to apply: apply online at <https://indeedhi.re/2HR0pCr> **AND** send non-returnable DVD of you doing a newscast to WACH Fox - Attn: News Director, 1400 Pickens Street, Suite 600, Columbia, SC 29201

Job Fairs & Events

Spectrum Leadership Hiring Event – Hiring Sales Supervisor/Manager for inside Sales Team

WHEN: Wednesday, February 6 from 10 am to 7 pm

WHERE: 3347 Platt Springs Road, West Columbia, SC, 29170

For more details - <https://indeedhi.re/2Ttca5a>

Teleperformance Hiring Event – Hiring Customer Service Reps

WHEN: Wednesday, February 6 from 9 am to 3:30 pm

WHERE: 2340 Broad River Rd, 2340 Broad River Rd, Columbia, SC 29210

For more info and to get ahead with interview process go to <https://indeedhi.re/2RGfj68>

Teach Away Online International School Job Fair (Hiring in Columbia) - Virtual Job Fair – Hiring Teachers

WHEN: Sunday, February 10th

WHERE: Online - <https://www.teachaway.com/online-fairs>

For more info visit website above

LBI Homes Recruiting Event – Hiring Home Consultants and Sales Managers

WHEN: Wednesday, February 27th at 7 pm

WHERE: Columbia Marriott at 1200 Hampton St, Columbia, SC